

# SCHOOL EQUIPMENT USE CHECK-OUT/RENTAL FORM

York Middle School Band

## ISSUANCE OF BAND INSTRUMENT EQUIPMENT/PROPERTY

Student Name \_\_\_\_\_ Phone \_\_\_\_\_ School Year \_\_\_\_\_

### DESCRIPTION OF PROPERTY:

INSTRUMENT \_\_\_\_\_  
(Trumpet, Baritone, Horn, Tuba, , Bass Clarinet, Tenor Sax, Bari Sax, Oboe, Bassoon)

### **Office Use Only:**

MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ SERIAL NO. \_\_\_\_\_

FINISH \_\_\_\_\_

*Instrument is equipped with the following accessories:*

CASE \_\_\_\_\_ LIGATURE \_\_\_\_\_ LYRE \_\_\_\_\_ COVER \_\_\_\_\_ BOCAL \_\_\_\_\_ STICKS \_\_\_\_\_ MOUTHPIECE \_\_\_\_\_

MOUTHPIECE CAP \_\_\_\_\_ CLEANING ROD \_\_\_\_\_

SWAB \_\_\_\_\_ OTHER \_\_\_\_\_

School owned equipment issued to students for their use is chem cleaned and overhauled at the end of each school year to be in proper working order for the next school year. Most damages incurred to any instrument or equipment, while in the student's use are the financial responsibility of that student. This will be at the discretion of the Director. In addition, the following fees will be charges to aid in the annual overhaul and eventual replacement.

### **Woodwind and Brass Rental: \$50**

*I hereby agree to hold myself personally responsible for any damage which may come to the instrument and/or property while it is in my care. I agree that NO other person other than myself will be allowed to use the instrument/property, and that I will return it to the school when requested by the Director.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

***This form is due by September 14th. If possible, rental fees should be turned in with this form, but MUST be turned in by the end of the year to avoid being reported to administration.***